**Yoga Teacher Training**

**Payment & Refund Policy**

Outlined below are guidelines regarding fees, deposits, refunds, cancellations and transfers with deadline dates.

At this moment in time a payment plan is not offered – and full payment is required before the start of the programme.

**APPLICATION & DEPOSIT FEES**

**•** Upon acceptance into the program (via email confirmation), students are required to submit a non-refundable deposit within 7 days. The deposit also acts as the Application Fee

**•**  The full balance of fees are due 60 days prior to the start date of the program.

**•** Payment can be made viaPay Pal, BACS, Cheques, Cash.Any refunds are issued in the same format they were made.

**REFUND POLICY**

**•**  The deposit – which also acts as the application fee to process the application. is non refundable. Once started the programme, if circumstances change such that it is not possible to complete the Teacher Training Programme, this deposit will not be refunded.

**•** There is 100% refund of the fees (less admin and application fee) 60 days before the start of training.

**•** There is 50% refund of the fees (less admin & application fee) 30 days before the start of training.

**•** There is no refund for cancellation less than 29 days before the start of the programme.

**•** Any cancellations to be made by written notice via email outlining the reasons to:

melanie@clarity-treatments.co.uk.

**•** The email must arrive within a minimum period of 29 day before the training start date to be deemed official notice for appropriate refund. Acknowledgement will be within 48 hours.

**TRANSFER OF PROGRAMME**

**•** Should a student opt to transfer program dates or location, a Transfer Fee & any Program Fee differences may apply.

**•** Transfers are NOT available once we are within 2/3 weeks of the start of the original Program applied for.

**OTHER**

**•** FULL REFUNDS of ALL fees – including the deposit - will be issued if Clarity Yoga Studio’s Teacher Training cannot move ahead for any reason that is of no fault or not related to the students applying (i.e. minimal attendance, studio cancels the program etc.)

**•** In case of a student’s medical emergency any time prior to the start of program, full CREDIT will be issued following receipt of official documentation from a Medical Doctor. The credit can be used for future programming. The student may continue on during an upcoming scheduled program.

**•** In the case of a student wishing to leave the programme other than medical emergency, a written request must be submitted to Clarity Yoga Training Academy following discussion and appropriate credit issued for a following programme.

**•** Certificates will be issued when all payments have been received.